



PRIVACY STATEMENT

August 2018

Who we are. The registered charity (no.1161047) is a Charitable Incorporated Organisation run by Trustees who are elected by the members. The Board of Trustees is collectively the Data Controller and practises compliance with the General Data Protection Regulations (GDPR).

The Data collected is personal data of members, supporters and hirers who have given consent for storage and use of name, address, email address, telephone numbers. This data and consent will be collected by email, letter or membership or hiring form.

The legal basis for processing personal data. Individual consent must be given. Our Constitution follows charity law which requires members to be communicated with as part of the decision making process. However, in order to receive other information, such as newsletters and event notices, members are now requested to conform to GDPR by giving the same individual consent as non-members so that they may receive such information.

Declarations of Security of Data and No Transfer of Data. Your personal data will be retained on a secure system and will not be given to other organisations.

The Data will be used to give you information about the charity, especially relating to the charity's activities and events, fund raising, membership renewal, updates on the premises, Notice of General and Annual Meetings, and to send surveys or questionnaires relevant to the charity.

Your rights relating to personal data held.

- Members have the right to withdraw consent for personal data to be used for communications not related to the decision making process, either by writing to or emailing the charity.
- Non-members have the right to withdraw consent for personal data to be stored and used by the charity, either by writing to or emailing the charity.
- You have the right to ask us what data we hold on you by writing or emailing your request.
- You have the right to complain to the Information Commissioner's Office if you have a problem with the way we handle your data. (Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF. Tel. 0303 123 1113. www.ico.org.uk).

Retention of Data. We will delete your data from our records if you withdraw your consent and only retain any that we are legally required to retain. Our records will be regularly reviewed.

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